AUTOMOTIVE INDUSTRIES PENSION FUND

Administered by: Health Services and Benefit Administrators 4160 Dublin Boulevard, Suite 400 • Dublin, CA 94568-7756 • Telephone: (800) 635-3105 Website: <u>www.aitrustfunds.org</u>

REQUIRED DOCUMENTS FOR PENSION APPLICATION

In order to expedite the processing of your retirement application, please provide the following:

- Birth certificate/proof of age for Member
- Birth certificate/proof of age for Spouse
- Proof of Marriage (current)
- Filed Final Judgments for any prior marriages and any associated attachments or orders (Marital Settlement Agreement, Division of Property, Qualified Domestic Relations Order).

ACCEPTABLE FORMS OF PROOF OF AGE

The following are acceptable forms of proof of age. Please note original documents provided will be returned.

I. PROVIDE <u>ONE</u> OF THE FOLLOWING:

- 1. Birth certificate.
- 2. Baptism certificate or church record which state date of birth certified by the custodian of such record.
- 3. Foreign government record.
- 4. Hospital birth record, certified by the custodian of such record.
- 5. Immigration papers <u>original required</u> (copy is not permitted).
- 6. Physician or midwife signed statement by the practitioner in attendance at birth
- 7. Naturalization record <u>original required</u> (copy is not permitted).
- 8. Registration of birth in a public registry of vital statistics.
- 9. U.S. Census Bureau certification of recorded age.

II. IF NONE OF THE ABOVE ARE AVAILABLE, PROVIDE <u>TWO</u> OF THE FOLLOWING:

- 1. Driver License <u>state issued</u> (photocopy).
- 2. Insurance policy which shows date of birth or age.
- 3. Marriage certificate which shows date of birth or age.
- 4. Military record (DD-214).
- 5. Passport <u>original required</u> (copy is not permitted).
- 6. School records, certified by the custodian of such record.
- 7. Social Security Administration Statement of Earnings showing date of birth.
- 8. Vaccination record, certified by the custodian of such record.

Note: Be sure that names prior to marriage agree with proof of age. If not, provide written explanation and documentation.